



Festival Participation Guidelines

In order for your winery to be considered a fully registered participant of the following festival(s) we MUST receive everything bulleted below at one time and no later than the date specified on the application. Partial information or information not completed correctly will disqualify your application for entry. **Hand delivered, emailed, or faxed applications will NOT be accepted.**

Following are the items that MUST be received for your winery to be considered fully registered:

- Festival Application/Registration form (filled out completely and signed)
- Registration/Special Permit Fee (\$660 Check made payable to the PWA, credit cards not accepted)
- Festival Policy (Signed and dated)
- Festival Participation Guidelines (this page, signed and dated)
- Provide PLCB+ access code and LID (for the PWA to file a Special Permit on behalf of your winery)

Please do **NOT** file a special permit with the PLCB, the PWA will file the permits for the festival as all submission should be handled by the PWA. By registering for the festival you are granting perm

Once the above items are received by the PWA and the PWA has determined that your winery is fully registered within the available spaces allotted for this festival (**Please see submission details below**) the PWA will contact your winery directly. Your winery will have 2 weeks to submit a Certificate of Liability Insurance. If the PWA doesn't receive the COI within the specified 2 week period your winery will forfeit its spot for that particular event.

Certificate of Liability Insurance MUST include the following:

- 1) As with all certificates of liability, the PWA **AND** the festival host must be named as additional insureds **AND** certificate holders.
- 2) Our policy requires that both the PWA **AND** festival host be covered as additional insureds under general liability AND liquor liability. The description of operations box on your COI should read, **"The name of the host Property and the PA Winery Association are additional insureds with respect to general and liquor liability". The PWA must receive a copy of the correctly-written COI prior to the event.**
- 3) Your winery must have General Liability and Liquor Liability coverage in the amount of \$1 million or more for each coverage.

Submission details for the 27th Annual Great Taste of Pennsylvania Wine and Food Festival Split Rock Resort:

- There are 28 spaces available for the 2017 Split Rock Festival. It is a first come first served application process. **Sending in all necessary paperwork within the allotted time DOES NOT guarantee your winery a spot in the festival as space is limited. Please Note:** See application for hotel rates and deadlines as you will need to contact Split Rock directly for lodging accommodations, availability is limited.

By signing this document I acknowledge I have read and accept the above information and my winery's participation is contingent upon this agreement:

Winery Staff Signature

Winery Staff Name Print

Winery Name

Date

PLCBACCESS #

LID #